

1633 Park Avenue North, Stillwater, MN 55082-1800 (651) 436-5255 office • (651) 846-6287 facsimile steven@etninc.com www.etninc.com

## client information form

email this form to ETN ▶

ETN is in the process of updating our files to ensure a smooth working relationship with your company. Please take a moment to provide the information shown below and return to ETN by email, fax or snailmail. Thank you.

COMPANY INFORMATION	
Company name	
Address	
_	
City, state, zip (postal) code	
Name of production	
Office phone	
Fax	Additional information
After-hours phone	
Website address	
Prefer to receive invoices by	
PRIMARY CONTACT INFORMATI	
Contact name	
Position	
Office number	
Fax	
Mobile number	Additional information
Home number	
Email address	
Alternate email address	
ALTERNATE CONTACT INFORM	
Alternate contact name	
Position	
Office number	
Fax	Additional information
Mobile number	
Home number	
Email address	



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## client information form (continued)

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ACCOUNTING DEPARTMENT INFORMATION			
Billing address		_	
		_	
City, state, zip (postal) code		_	
Contact name		_	
Position		Additional information	
Office phone			
Facsimile			
Email address			